



MEDICAID PROGRAM NURSE

Characteristics of Work

The Medicaid Program Nurse practices professional nursing under the direct or indirect supervision of the Medicaid Program Nurse Manager. The work includes case finding, health teaching, health counseling, assessment and evaluation of providers of services and related sites to assure compliance with Medicaid Provider agreements, development and review of Medicaid policies. Other duties include analyzing findings and recommending plans for correction to the providers.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Reviews and studies federal and state laws, rules, and regulations governing agency's compliance.

Interprets and explains Medicaid regulations and guidelines to providers, beneficiaries, families and other groups.

Conducts workshops and/or on-site training to providers of service in order to improve skills and knowledge of Medicaid rules and regulations.

Reviews and analyzes trends pertinent to delivery of services to Medicaid beneficiaries.

Develops and recommends new and revised policies, procedures, plans and strategies to respond to changes in program needs, objectives and priorities and to improve the effectiveness of services.

Provides assistance in developing and implementing policy and procedures for detecting fraud and abuse of program services, mis-utilization of services by providers and beneficiaries and utilization reviews.

Reviews and audits records, charts and reports to determine if correct and appropriate services were given.

Monitors and evaluates providers of service and related provider sites to beneficiaries in the Medicaid program.

Performs related or similar duties as required or assigned.

Experience/Educational Requirements:

Education:

A Master's Degree in nursing.

AND

Experience:

Four (4) years of experience in nursing as a Registered Nurse/Nurse Practitioner and licensure as required below;

OR

Education:

Graduation from a state approved Nurse Practitioner program with credentials (certification).*

AND

Experience:

Four (4) years of experience in nursing as a Registered Nurse/Nurse Practitioner and licensure as required below;

OR

Education:

A Bachelor's Degree from an accredited four-year college or university in nursing;

AND

Experience:

Five (5) years of experience in nursing as a Registered Nurse and licensure as require below;

OR

Education:

Graduation from a three-year diploma or a two-year Associate Degree nursing program.

AND

Experience:

Six (6) years of experience in nursing as a Registered Nurse and licensure as required below;

Certification/Licensure Requirements:

Must have a valid license to practice as a Registered Nurse and/or Nurse Practitioner in the State of Mississippi.

*Must possess approved certificate in area of practice.

Documentation Required:

Applicant must attach a valid copy of his/her license to practice as a Registered Nurse and/or Nurse Practitioner in the State of Mississippi.

Interview Requirements:

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.